

WORKSHOP

Workshop on Valorisation & evaluation

Objectives

- Valorise the work during the meeting
- Define objectives for the participating organisations based coming out the meeting.
- Geschreven resultaat van de workshop

Method

The workshop is split in 5 phases:

1. Identification of challenges: First the participants are asked to identify all challenges related to implementing the outcomes of the meeting so far. The trainer writes these down in a media matrix. When the media matrix is complete, the participants are asked to identify the 3 challenges which they consider as most important for their organisation. When this is done, the trainer summarizes the outcomes and tries to identify 2 – 4 challenges which are most important for the whole group.
2. Working tables: The second phase is the working phase. Now the challenges are assigned to “working tables” (// exchange market). At each table one specific challenge is put forward for discussion. The participants choose the table where their challenge of interest is being discussed. At the table the participants need to go through 3 steps. First they have to write down the organisations which are sitting around the table. Then they have to make a definition of the challenge; if there are more definitions, write all of them down. The idea is that the whole group can identify with the (one of the) definition(s). When this is done, the group formulates solutions for these challenges. One person is responsible for the report. For this, the reporter fills out the template given by the trainer by pen or on computer.
3. Plenary feedback: If the working phase is finished, the participants come back to the plenum, where the reports are presented.
4. Open Method of Coordination: In the last phases the participants sit down per organisation/country. They get a paper with the expectations they wrote down at the start of the meeting. Now they are asked to identify objectives, linked to the meeting, they want to work on and/or achieve for the next meeting. These are collected by the trainer and used next time for the dynamic introduction workshop.
5. Personal evaluation: The participants get a personal evaluation form which they are asked to complete and return before leaving home.

A coffee break should be included somewhere. This can be during the working tables or right after the plenary feedback.

Material

- Large working room with enough tables and chairs
- 4 computers
- Printer
- Writing materials
- Valorisation workshop templates (country/organisations, defining the challenge, solutions)
- Evaluation forms
- Expectations dynamic introduction workshop